

Covid-19 restarting face to face Scouting risk assessment

Date: 17/08/2020 Undertaken by: Phil Heard (GSL) and agreed by Exec Chair and Treasurer

Activity: 167th Scout Group

Base Risk Assessment COVID-19 readiness level transition: to be read in conjunction with RA for Westbury Baptist Church and scout HQ guidelines

Risk	Who is at risk?	How are the risks going to be controlled?
Activity introducing carrier to group	Scouts and leaders	<p>Ensure participants displaying symptoms, or who should be isolating under government regulations, do not attend activity - all scout parents and Leaders to complete a declaration prior to returning to face-to-face Scouting to confirm they understand this whether we are meeting indoors or outside.</p> <ul style="list-style-type: none"> • Covid-19 precautions for the activity being undertaken to be made clear in communications with Scouts and parents, even if they would appear to be common-sense. • Check each participant for visual signs of symptoms on arrival and enquire after everyone's health and well-being. • Any person displaying symptoms or complaining of being unwell shall be separated from the group immediately and the parents sent for. Location plans should include measures for providing this separation, and for persons to then be safely removed from the activity
Possible infection of individuals	Scouts, Leaders, public	<p>Participants should inform the GSL if they are later diagnosed with Covid-19. If they have been in contact with others in the section for more than 15 minutes then all further face-to-face Unit activities will be immediately suspended.</p> <ul style="list-style-type: none"> • The incident shall be reported to both the Local Health Authorities and the District, and the section will follow all instructions given, including passing on contact details for those that may have been in contact with the infected person to NHS Test and Trace. • The section leaders will keep an accurate list of attendance at each activity to assist with contact tracing. • Face-to-face Unit activities indoors will remain suspended until after October half term when the Church will review its position on access to the buildings.
Transmission - maintaining Social Distancing	Scouts, Leaders, public	<p>Participants will be reminded to maintain social distancing - minimum distance of 2m to be advised by all or 1m with mitigations.</p> <ul style="list-style-type: none"> • Games and activities outside should be designed and managed to ensure sufficient social distancing, and minimise contact risks. Bubbles of 15 (max) will be deployed as per guidance from Scout HQ. • When meetings indoors are due to resume all scouts and leaders will wear masks as per the

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		<p>current HQ advice.</p> <ul style="list-style-type: none"> • Ensure participants do not hug, shake hands etc. - leaders to be particularly vigilant on arrival and when leaving. • If meeting in a public space Leaders will ensure group remains sufficiently distanced from others using the space.
Transmission - drop off and travel to meetings	Scouts, Leaders, parents	<p>Location specific plans will appropriately consider drop-off and collection arrangements to ensure they are safe, and that social distancing can be maintained at all times.</p> <ul style="list-style-type: none"> • Parents shall not enter buildings or facilities where the section is meeting. • Participants shall be advised not to share cars or use public transport to get to meetings, and maintain distancing if walking. • If multiple groups are meeting at the same space, the drop of and collection of these shall be sufficiently separated in time or location to ensure the groups do not mix.
Administering First Aid	Scouts, Leaders	<p>First Aid kits to contain face masks, extra gloves, and a resuscitation face shield. This should be checked in advance of the activity.</p> <ul style="list-style-type: none"> • First aider and injured party to wear a mask while treatment being given. • First aider to wear gloves while treatment being given. • Both first aider and injured party should use hand gel before and after treatment is given. • Leaders will ensure they have familiarised themselves with Covid guidance on giving CPR • Where multiple groups are meeting simultaneously, ensure each group has its own separate First Aid provision to avoid any mixing between the groups.
Cleanliness and personal hygiene	Scouts, Leaders	<p>Hand sanitiser to be provided and used on arrival, before leaving, and at appropriate points during the activity.</p> <ul style="list-style-type: none"> • Participants reminded to refrain from touching face or adjusting masks. • Minimise sharing of items between individuals. Where items must be shared, keep this sharing to the smallest group possible.
Toilet facilities	Scouts, Leaders	<p>Activities should be planned with availability of facilities taken into account.</p> <ul style="list-style-type: none"> • When using facilities at Group premises all specified procedures should be followed. Toilet

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		<p>facilities should be inspected by a Leader for cleanliness and preparedness prior to the activity commencing.</p> <ul style="list-style-type: none"> • Toilet facilities must be cleaned regularly. Liquid soap must be provided. Towels are not to be shared, disposable hand towels must be provided if there is no hand dryer present. Waste bins should be emptied regularly and not overflowing. • Social distancing should be maintained with all toilet facilities, including when queuing to use them, and during hand washing. It is advised that only one person goes to the toilet at a time. • Hand sanitiser will be available at all toilet facilities and used before entering and on exit.
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Now we refer to risk assessment specific to Westbury Baptist Church facilities and agreed practice.

Risk	Who is at risk?	How are the risks going to be controlled?
Contamination from other users of the facilities	Scouts, Leaders	Scouts will not meet while other users of the premises are meeting.
Contamination from prior users	Scouts, Leaders	Where one user's booking follows on from a previous user the first will finish 15 mins earlier and the latter start 15 mins later. This will allow for all necessary surfaces to be sanitised, toilet facilities checked to comply with guidance, bins emptied and sanitiser levels checked.
Leaving contaminated surfaces to other users	All users of the facilities	Leaders of each group meeting will ensure that any surfaces like tables and chairs are sanitised before leaving. Leaders will ensure that door handles, toilet flushes, seats, etc. are wiped down before leaving. The entry/exit points to the building will be wiped down before leaving.
Contamination from parents	Scouts, leaders	Parents will not enter the building when dropping off and collecting. Parents will be required to stand socially distanced from each other as the leader checks each participant is fit to enter. On departure, parents will again line up at social distance from each other. The leader will call the name of the scout who is leaving and the parent/guardian will step forward to collect them.